

Recreation Management Internship

Organization Mission:

The YWCA is dedicated to eliminating racism, empowering women, and promoting peace, justice, freedom, and dignity for all.

Job Description:

The Recreation Management Intern assists in providing day-to-day management of the Fitness Connection Program and with plans and procedures for maintaining and enhancing the Therapeutic Recreation Program.

Responsibilities Include:

- Assist in developing, implementing, evaluating program
- Identify training opportunities for staff and provide constructive performance feedback to management
- Interact with members / staff to understand customer expectations and help meet those expectations
- Assist with membership recruitment, customer satisfaction and safety training
- Participate in collaboration with community partners (AARP, Silver Sneakers, etc.) to enhance program
- Help ensure safe, clean, pleasant environment for members
- Assist in building member awareness and knowledge of healthy lifestyles
- Seek out funding sources to support Therapeutic Recreation scholarships for low-income / disabled members
- Assist with general fieldwork (i.e. promoting program benefits at health fairs / community events)
- Assist with general office duties as needed

Skills Needed:

- Experience with general software applications (Microsoft, Adobe)
- Exceptional communication abilities, both written and verbal
- Willingness to help with a variety of programs and tasks
- Enthusiasm and personal drive
- Organizational abilities
- Kinesiology experience (professional or school related)

Benefits:

- Hands-on experience
- Familiarity with fundamental operations of Recreation Management
- Network opportunities that may lead to full-time employment
- Experience with a global organization that strongly impacts the community

Requirements:

The YWCA expects all employees/volunteers to act with honesty, integrity, and professionalism in accordance to the company policies and standards. Students must be eligible to earn college credit. This internship is an **UNPAID** position.

Timeframe:

Internships generally run 15 weeks, depending on specific program and are available for spring, summer and fall semesters.

To Apply:

Send a cover letter, resume, and two professional reference letters to:

Nancy Wesson-Dodd / YWCA / 4601 Corona Drive / CC, TX 78411
Fax/Email to: (361) 857-0254 / nwdywca@ywcacc.org
For more information, visit www.ywca.org/corpuschristi