



4990 East State Street Rockford, IL 61108  
Phone: 815.484.9448 Fax: 815.484.9456  
[www.ywca.org/rockford](http://www.ywca.org/rockford)

The Office of the Comptroller will be mailing by January 30, 2010, 1099 Miscellaneous Forms to all non corporation providers earning \$600.00 or more in calendar year 2009.

If a provider has changed their address since receiving their last payment from The Office of the Comptroller, they need to contact the office of the Comptroller by mail or fax. The provider must clearly indicate that **"They have moved and need a 1099 Form."** The provider should be sure to include their **name, address, social security number, and phone number with area code.** They also must **sign and date** the note and mail to:

**Office of the Comptroller  
Attn: Vendor Unit (1099 Request)  
325 W Adams  
Springfield, IL 62704**

If faxing their info, they need to include all of the above, and fax to (217) 785-7212.

\*\*If a provider has not moved, they should wait until February 9<sup>th</sup>, 2010 to receive their 1099 Miscellaneous Form. If the form is not received after February 9th, they need to write or fax The Office of the Comptroller to above location with the information previously mentioned.



Serving Winnebago, Boone, Stephenson, and Jo Daviess Counties